



GREENWOOD ACADEMIES TRUST

Stanground Academy Mobile Phone Policy

Document Owner	Sara Lowe
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At Stanground Academy, we are committed to providing a calm, safe and disruption-free environment that allows all students to focus on learning and develop strong interpersonal communication and social skills. The use of mobile phones and other smart technology such as smart watches and tablets, with similar functionality to mobile phones are prohibited throughout the academy day (for example, the ability to send and/or receive notifications or messages via mobile phone networks or the ability to record audio and/or video). In line with our 'See it, hear it, take it' policy, mobile phones must be switched off from the point of entry to the academy site and until students exit the site. Likewise, smart watches need to be placed in 'airplane mode' for the duration of the academy day. Mobile phones and other smart technology (as described above) must not be used on the academy site, unless in exceptional circumstances, see below. For the avoidance of doubt, mobile phones and other smart technologies are prohibited during tutor time, lessons and social times.

Upon entering the academy grounds in the morning, duty staff will remind students that mobile phones must be switched off, and smart watches placed in 'airplane mode' immediately and for the duration of the academy day. Mobile phones and other smart technology must be stored securely in a bag and remain off and out of sight for the entire academy day and until the student leaves the academy site.

If students are asked to surrender their mobile phone or other smart technology, they must do so in accordance with our Behaviour Policy. Likewise, searches can be conducted if required in line with the Department for Education's 'Searching, screening and confiscation in Schools', July 2023 guidance.

Post 16 students

Post-16 students will be allowed to use their mobile phone and other smart technology for educational purposes in the post-16 study room (The Forum) only. They are not allowed to use them in any other part of the academy buildings at any time. Mobile phones and smart technology must be switched off and placed in their bags as is the case for all students.

Non-Compliance

Any mobile phone or other smart technology that is seen, heard, not switched off or used on site will be confiscated immediately and an appropriate sanction issued which will include:

First incident: 3:45pm correction.

Second incident: 4:30pm correction.

Third incident: 6:00pm correction and a parent/carer must collect the phone.

Persistent breaches will lead to additional sanctions in line with our Behaviour Policy which will include surrendering all smart technology, including mobile phones to the appropriate Year Team/SLT on entry to the academy, ILA, off-site direction, suspensions and permanent exclusions.

Staff Use of Mobile Phones

Staff are permitted to use mobile phones for business use only.

Exceptions

Exceptions may be made for medical and/or safeguarding reasons where agreed by the Head of Academy and/or the Executive Principal.