



STANGROUND ACADEMY

Privacy Notice Data Protection Act 1998

The Stanground Academy is a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school and the **Learning Records Service**. We hold this personal data and use it to:

- Support your teaching and learning
- Monitor and report on your progress
- Provide appropriate pastoral care, and
- Assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs and relevant medical information. When you enrol for post 14 qualifications we are provided with your unique learner number (ULN) by the Learning Records Service and may also obtain from them details of any learning or qualifications you have undertaken.

Once you are aged 13 or over, we are required by law to pass on certain information to providers of youth support services in your area. This is the local authority support service for young people aged 13 to 19 in England. We must provide both your and your parent's/s' name(s) and address, and any further information relevant to the support services' role. However, if you are over 16, you (or your parent(s)) can ask that no information beyond names, address and your date of birth be passed to the support service. This right transfers to you on your 16th birthday. Please inform our Data Manager Mrs J Swaby if you wish to opt-out of this arrangement.

We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.

We are required by law to pass some information about you to the Department for Education (DfE) and, in turn, this will be available for the use(s) of the Local Authority.

If you want to see a copy of the information about you that we hold and/or share, please contact our Data Manager.

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

http://www.peterborough.gov.uk/council_and_democracy/data_protection_act_1998/about_the_dp_a_1998.aspx

<http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

Freedom of Information and Data Protection
Chief Executive's Department
Bridge Street,
Town Hall,
Peterborough,
PE1 1HQ
01733 452276

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
0370 000 2288



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Privacy Notice - Appendix 1

Data recipient and purpose of sharing	Student Names	Date of Birth	Characteristics*	Home contact	Parental contact	Examination results	Other
National Health Service colleagues for the purposes of administrating a vaccination programme	✓	✓		✓			
parenteveningsystem.co.uk to enable you to book appointments on-line	✓			✓			Student timetables
sisraanalytics.co.uk for the purposes of monitoring academic progress	✓	✓					
samlearning.com to allow interactive revision and examination practice	✓	✓					
mathswatchvle.com, pinpointlearning.co.uk, hegartymaths.com and mymaths.co.uk for the purposes of supporting and monitoring progress in mathematics	✓						
fasttomato.com for the purposes of providing careers education	✓	✓					
gl-assessment.co.uk for the purposes of monitoring progress in literacy, English, mathematics, science and overall cognitive ability	✓	✓	✓			✓	
renlearn.co.uk (Accelerated Reader) for the purposes of monitoring progress in reading	✓	✓	✓				
Cambridgeshire County Council for transport information	✓	✓		✓	✓		
Vericool.co.uk for the purposes of cashless catering and printing	✓	✓		✓			
groupcall.com (Messenger) to facilitate effective communication	✓	✓		✓	✓		
edufocus.co.uk for the purposes of organising off-site educational visits	✓	✓	✓	✓	✓		Medical information
Cambridgeshire Constabulary for the purposes of preventing youth offending, reducing reoffending and to assist in effective and proportionate sentencing	✓	✓		✓	✓		Information sharing agreement in place
Anglia Ruskin University Higher Education Corporation (NEACO) for the purposes of widening participation in higher education (for students aged between 13 and 18)	✓	✓	✓	✓	✓	✓	Post- 18 destinations, parental university experience. Information sharing agreement in place
pixl.org.uk for the purposes of improving student exam results through sharing good practic	✓	✓	✓			✓	
alps-va.co.uk for the purposes of improving	✓	✓	✓	✓	✓	✓	

Data recipient and purpose of sharing	Student Names	Date of Birth	Characteristics*	Home contact	Parental contact	Examination results	Other
student exam results							
fftaspire.org for the purposes of improving student exam results	✓		✓	✓	✓		
theskillsservice.co.uk for the purposes of providing careers education and work experience placements	✓	✓	✓			✓	
huddle.com for the purposes of collaborative working as part of the Academy's membership of the PIXL club (pixl.org.uk). Information about Huddle's compliance with the privacy shield certification (as a non-EU company) is available online by following the link.	✓	✓	✓			✓	Employee names
Cambridgeshire County Council for the purposes of promoting health and wellbeing and improving services for students in Cambridgeshire and Peterborough through a Health Related Behaviour Survey				✓			Partial postcode Responses anonymised
GCSE POD for the purpose of audio-visual learning and specialist subject knowledge for 20+ curriculum areas. GCSE POD can be used by schools in many ways: revision, a teaching tool or a homework tool	✓	✓	✓				
Inventry signing in and out system used at the main reception.	✓	✓					Car registration

**Nationally-defined personal characteristics descriptions ie gender, ethnicity, first language, pupil premium and free school meals eligibility*