



17 May 2021

Dear Parents/Carers

### **Information about the Teacher Assessed Grades process 2021 for Year 11, 12 and 13**

You will be aware that this year, as in 2020, schools are required to submit assessment grades to examination boards. Our process to arrive at these grades is designed to ensure that the achievements and attainment of our students are recognised. Our students have worked hard during the difficult challenges of remote learning and we are very grateful for your support in keeping the young people focused and motivated. Staff are now working carefully to assemble and assess the evidence provided by students. We will ensure that the most robust use is made of the evidence available to arrive at a grade.

As part of this process, students have taken a range of assessments under controlled conditions which will contribute to these grades. You will understand that we have not been able to give detailed information about questions but have shared an outline of the content in the same way as would normally happen before assessment, so that students have been able to prepare.

The Academy is required by JCQ (Joint Council for Qualification) to submit a Centre Policy. This is available to read in the parent section of our website, [Summer 2021 Assessed Grades](#)

#### **Assessment details**

The assessments that have been taken by students in each subject is available for you to view, again, in the parent section of our website, [Summer 2021 Assessed Grades](#)

Students who have been unable to take an assessment through absence will not be disadvantaged. We will use appropriate substitute evidence to ensure a sufficiently broad base of evidence. Staff will consider when, and under what conditions the substitute evidence was produced to ensure that no student is disadvantaged by this process.

#### **Standards and Verification**

Please note that our process is subject to verification by the Examination Boards and we are required to apply the same standard as would be used in normal years. While staff will work carefully to arrive at the most robust grade in each case, they are required to follow a strict evidence-based procedure.

Each grade is arrived at by an appropriate consideration of the evidence by a qualified member of staff and the reasons supporting the judgement recorded. All appropriate circumstances will be considered.

1. Each grade is then reviewed independently by a second qualified person, and the results of this review recorded. If any difference of judgement occurs, the grade is reviewed. A third, qualified person may be used to conduct this process. The result of the review is recorded.
2. The provisional grades are reviewed against typical patterns of grades from past years. Any significant differences are explored, and the reasons recorded or the standard of award reviewed. The results of this process are recorded by a designated member of the Senior Leadership Team.
3. Our processes and results are then reviewed by the Examination Boards and a sample of assessment materials may be called for. The Examination Boards will approve our submission of grades and validate the results to be given on Results Day.

(If you feel there are circumstances that may have significantly impacted your child's performance please indicate this on the [Microsoft Forms Parent declaration form here](#)).

### **Communication of Results**

We are not permitted to share information about grades until Results Day. While we understand that this may be frustrating to some, it is the same arrangement as in normal years. These arrangements are based on our understanding of the materials published to date and are subject to change if we receive new information. We will be in touch later with information about summer arrangements and Results Days and the Sixth Form Induction process.

In the meantime, we once again thank you for the support you offer to our students and school community throughout the year.

Yours faithfully



**Mrs L Hedges**  
**Senior Deputy Principal**