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December 2016

Dear Parent/ Carer

Sixth Form Parents' Evening: Wednesday 7 December 2016 5.00pm – 7.30pm

We would like to take this opportunity to invite you to a parents' evening where you will have the opportunity to meet your child's subject teachers.

Progress 2 reports have been completed and they will be issued at the subject evening.

Please arrive 10 minutes before your first appointment to give you time to look at your child's progress check before meeting their tutor.

The Stanground Academy uses an online booking system for parents' evenings and tutor evenings. By using this you will be able to make an appointment directly with your child's tutor. The website can be found at: **stangroundacademy.parentseveningsystem.co.uk.**

The login details are your contact information and your child's name and tutor group. Please choose the "Year 12 and 13 Parents' Evening 2016" option and follow the on-screen instructions for making an appointment.

If you are unable to use this system, your child should speak to their tutor or head of year directly to make an appointment. You will be provided with a map on the evening highlighting the location of all teachers.

Yours faithfully

Ms J Houghton-Wood Head of Sixth Form