

October 2016

Dear Parent/ Carer

**Year 10, 12 and 13 Tutor Evening: Wednesday 19 October 2016 5.00pm – 7.30pm**

We would like to take this opportunity to invite you to a parent's evening where you will have the opportunity to meet your child's tutor.

Progress 1 reports have been completed and they will be issued at the tutor evening.

**Please arrive 10 minutes before your first appointment to give you time to look at your child's progress check before meeting their tutor.**

The Stanground Academy uses an online booking system for parents' evenings and tutor evenings. By using this you will be able to make an appointment directly with your child's tutor. The website can be found at: [stangroundacademy.parentseveningsystem.co.uk](http://stangroundacademy.parentseveningsystem.co.uk).

The login details are your contact information and your child's name and tutor group. Please choose the "Year 10, 12 and 13 Tutor Evening 2016" option and follow the on-screen instructions for making an appointment.

If you are unable to use this system, your child should speak to their tutor or head of year directly to make an appointment.

The appointment for the tutor evening will take place in your child's regular tutor area; directions to specific rooms will be given on the evening.

Yours faithfully



**Mr D Worstead**  
**SLT Link Year 10**