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June 2017

Dear Student

### **Examination Results Summer 2017**

Examination results can be collected from the Academy at the following times:

<b>AS/ A2/ Level 3 Vocational</b>	<b>Thursday 17 August 9.00am to 12 noon</b>
<b>GCSE/ Level 2 Vocational</b>	<b>Thursday 24 August 9.00am to 12 noon</b>

Students may only collect their own results. If you wish to arrange for someone else to collect your results, you must provide a signed note giving permission. Any results not collected by the times above will be posted to the address the Academy has on file. Please do not telephone the Academy as we are not allowed to issue examination results by telephone.

### **Certificates**

GCSE certificates are awarded at a 'Celebration of Achievement' evening in the autumn term. Invitations to the event will be posted to students in September. If you are unable to attend, certificates may be collected from the Academy after the event. You may be asked to provide evidence of identity. Any person collecting certificates on your behalf must provide written authority from you.

Awarding Bodies usually issue AS/ A2 certificates mid-October. We will inform students by letter when their certificates are ready for collection.

Yours faithfully

**Mrs N Cooke**  
**Examinations Officer**