VeriCool

VeriCool Payment Portal – Parent's User Guide

VeriCool Payment Portal

New Users

If using the system for the first time, please enter your Portal Code provided.

Portal Code

Setup Account

Existing Users

Please sign in with your Email Address and Password

Email Address

Password

Sign In   Forgot Password?

For any support enquiries please contact us at : onlinepayments@vericool.co.uk
Our Support Department Hours of Operation are : Monday - Friday 8am - 5pm (Excluding Public holidays)

The VeriCool Payment Portal can be accessed by entering pg.vericool.co.uk/home/authenticate into the web browser. On first use, you will need to enter your unique portal code, provided by the school, in the 'New Users' section on the left hand side. You will then be prompted to set up an email address and password, these will be your log in details for future use and will need to be entered into the 'Existing Users' section on the right hand side.

VeriCool Academy

Payment Portal, to start please Select a Person from the Drop Down List on the right.

Select a Person to Start ▾   **Add Sibling**

Aaron Persico   £0.00   **Log Out**
Darren Flynn

VeriCool Academy

Unit 6
Cirrus Court
Glebe Road
Huntingdon
Cambs
PE29 7DL

Once logged in you will be presented with the homepage. From here you will be able to see your son/daughter's name in the top right hand corner. If you have more than one child, each name will show in the drop down list and you will simply need to select the name of the child you would like to make a payment for.

Upon selecting the name of the child you would like to make a payment for, you will be able to select from a number of different categories on the left panel. These categories include; Cart, Dinner Money, Trips, School Shop, Dinner Transactions and Purchase History. Please note, these categories are dependent on the school's preferences so all of these options may not be available.

In order to add dinner money funds to your child's account, simply select the amount from the available options and then click 'Add to Cart'.

Within the 'Trips' section, you will see all available trips for your son/daughter. If the trip is payable in instalments, you will see these listed with either a 'paid' notification or an 'add to cart' option.

VeriCool Academy
Payment Portal, to start please Select a Person from the Drop Down List on the right.

Darren Flynn ▼   Add Sibling
🛒 View Cart   £0.00   Log Out

- cart
- Dinner Money
- Trips
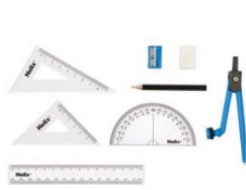- School Shop
- Dinner Transactions
- Purchase History

Shop

Maths Set £1.00

This set contains... 15cm/150mm rule 45 degree & 60 degree set squares 180 degree protactor self centring compass 3.5"'/9cm pencil sharpener Eraser all come complete in a plastic case.
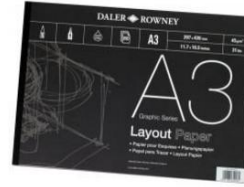
🛒 Add to Cart

Scientific calculator £6.00

Basic scientific calculator with 10+2 digit, 1 line display and manufactured from recycled plastic

🛒 Add to Cart

A3 art sketch pad £8.50

These quality Layout Pads from Daler Rowney are ideal for use with pencil or pen. For artists and designers this is a good white paper with ideal see through.The Daler Rowney Layout Pads come in A2, A3 and A4 sizes and each have 80 sheets of 45gsm acid-free paper.

🛒 Add to Cart

By selecting the 'School Shop' you will see a number of items available for purchase. You will simply need to add your chosen items to the cart and proceed to pay. Your order will be sent to a designated member of staff at the school, and you will be able to collect your item(s) from there.

VeriCool Academy
Payment Portal, to start please Select a Person from the Drop Down Below.

John Doe ▼

Log Out   £0.00   🛒 View Cart

- Cart
- Dinner Money
- Trips & Activities
- School Shop
- Dinner Transactions
- Purchase History

Cashless Catering Balance £2.35

Date	Product	Cost	Running Balance
05/01/2014 09:46:17	Parent Pay Payment	£10.00	£10.00
05/01/2014 10:00:00	Muffin £0.80	-£0.80	£9.20
05/01/2014 10:12:00	Baguette £1.80	-£1.80	£7.40
05/01/2014 10:28:44	CashBox Credit	£0.50	£7.90
05/01/2014 10:30:38	Tikka Slice £1.00	-£1.00	£6.90
05/01/2014 10:41:35	Pizza £1.10	-£1.10	£5.80
05/01/2014 10:45:38	Drink 70p	-£0.70	£5.10
06/01/2014 12:57:56	CashBox Credit	£1.00	£6.10
06/01/2014 13:57:56	Baguette £1.80	-£1.80	£4.30
06/01/2014 12:58:32	Cakes 60p	-£0.60	£3.70
06/01/2014 13:02:12	Drink 75p	-£0.75	£2.95
06/01/2014 13:16:45	Cakes 60p	-£0.60	£2.35

Within the 'Dinner Transactions' section you will be able to see a full record of your child's purchase history along with any payments that have been made via the Payment Portal or cash loaders at the school.

By selecting 'Purchase History' you will be able to view any dinner money, trips and school shop purchases that have previously been made either via the Payment Portal or by cash/cheque.

Once you have selected the items you would like to purchase, you can complete the purchase by viewing your cart. You can view your cart using the selection panel on the left hand side or by selecting the 'View Cart' button next to the running total on the top right hand side. Within this area you will see a list of selected items, you can click 'Remove' if you no longer wish to purchase a particular item. You will need to confirm that you agree to the terms and conditions, which can be viewed by clicking on the link within the text. This will enable the 'Checkout & Pay' button.

VeriCool

Payment Checkout

Merchant Reference:	280
Order Line 1:	Vericool School Payment
Amount:	5.00 (GBP)

Credit Card Payment

Card Number:*

CardHolder Name:*

Expiry Date (MM/YY):

Card Security Code:

Submit   Cancel Payment

From here you will be required to enter your card details as shown above.

Payment Checkout

Merchant Reference:	283
Order Line 1:	Vericool School Payment
Amount:	5.00 (GBP)

Authorization Result

Response:	APPROVED
Response Code:	00
Currency:	GBP
Amount:	5.00
Card:	411111........11
Card Holder:	TEST
Card Type:	Visa
Date:	20141106
Time:	111242
Transaction Type:	Purchase
Auth Code:	001242
Help Text:	The Transaction was approved

Next

Once submitted you will be redirected to a secure payment approval page where you will receive a confirmation message to say the transaction has been approved. Click next and below you will be provided with a reference as shown below.

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VeriCool
for schools

Your Payment was Successful, your Reference is: 000000011986396e

Home   Log Out

Person	Product	Cost
Christopher Jones	Dinner	£5.00

Total	£5.00